Spring 2020 – Law School Registration – Quick Guide

- **Bidding/Initial Registration**  
  Mon, Feb 24, 12:15 PM – Thurs, Feb 27, 12:15 PM

- **Bid results available**  
  Tues, Mar 3, 5:00 PM

- **Online Add/Drop begins**  
  Wed, Mar 4, 12:15 PM

- **Spring classes begin**  
  Mon, Mar 30

- **Online Add/Drop closes**  
  Fri, Apr 3, 5:00 PM

- **Faculty consent for Add/Drop begins**  
  Mon, Apr 6, 8:30 AM

- **Deadline to drop biddable and Non-Biddable Courses**  
  Fri, Apr 10, 5:00 PM

- **Deadline to adjust variable unit credits**  
  Fri, Apr 10, 5:00 PM

- **Deadline to submit WP/SRP petitions**  
  Fri, Apr 10, 5:00 PM

- **Faculty consent for Add/Drop ends**  
  Fri, Apr 10, 5:00 PM

Please note: All times listed reflect Central Standard Time (CST).

**Bidding/Initial Registration**

- Access bidding through my.UChicago, under the Resources tab – The Law School/Class Bidding.
- Do not bid or register for continuing classes (e.g., clinics). Continuing classes will carry over automatically.
- Access registration for Non-Biddable classes by clicking on “My Classes.” Biddable classes and full classes will show up as CLOSED in this system while bidding is going on.
- You may bid for up to five Biddable classes, while at the same time enrolling in Non-Biddable classes. The number of Non-Biddable classes in which you enroll will impact the number of bid classes you will receive. Your combined enrollments can be no more than 14 credits.

**Online Add/Drop Period**

- **Deadlines to drop a class without a “W” vary by course type,** e.g. Biddable, Non-Biddable, mini-class, etc.
- **Deadlines are strictly enforced,** and under no circumstances can a “W” be removed from a student’s record once the deadline has passed.
- The deadline to drop a mini-class (abbreviated) without a “W” is at the end of the first day that class meets.
- During this period, you may complete your registration with a minimum of 9 and maximum of 14 credits.
- During this period, you are responsible for eliminating class time conflicts from your schedule.
- After the final drop deadline, any drops will be considered withdrawals. You must receive permission to do so from both the instructor and the Dean of Students and you will receive a W grade for that course.
- You must receive written instructor approval to increase credit in variable unit courses by the add/drop deadline. Instructor approval for credit adjustments must be emailed to registrar@law.uchicago.edu.

**Instructor Approved Add/Drop**

- Faculty consent for add/drop must be e-mailed to registrar@law.uchicago.edu.

**After Last Day of Classes**

- No drops or withdrawals are allowed after 5:00 PM on the last day of regularly scheduled classes (or the last class meeting day for abbreviated classes).