



The Law School ♦ The University of Chicago

LL.M. ADMISSIONS OFFICE ♦ 1111 EAST 60TH STREET, CHICAGO, ILLINOIS 60637 ♦ (773) 702-9484

Application for Admission to the LL.M Program

SEPTEMBER 2012 ENTERING CLASS

1. Full Name as it appears on your passport:

FAMILY NAME/SURNAME _____ FIRST OR GIVEN NAME _____ MIDDLE NAME _____

2. Date of birth _____ Place of birth _____
MONTH DATE YEAR CITY COUNTRY

Citizenship: U.S. _____ Permanent Resident Other _____
SOCIAL SECURITY NUMBER COUNTRY

Gender: Male Female

3. Present Address (use until _____) <small>MONTH DATE YEAR</small>		Permanent Address
Street		
City		
State or Country		
Postal Code		
Home Phone		
Business Phone		
Fax Number		
E-mail		

4. List in chronological order all universities and law schools attended. Use additional page if necessary.

Name of Institution			
City			
Country			
Dates of Attendance	<small>MONTH/YEAR</small> to <small>MONTH/YEAR</small>	<small>MONTH/YEAR</small> to <small>MONTH/YEAR</small>	<small>MONTH/YEAR</small> to <small>MONTH/YEAR</small>
Field of Study			
Degree or Diploma			
Date of Degree			
Average or Result*			
Official Class Rank**	<small>_____</small> in class of <small>_____</small> <small>RANK CLASS SIZE</small>	<small>_____</small> in class of <small>_____</small> <small>RANK CLASS SIZE</small>	<small>_____</small> in class of <small>_____</small> <small>RANK CLASS SIZE</small>
Estimated Class Rank	<small>_____</small> in class of <small>_____</small> <small>RANK CLASS SIZE</small>	<small>_____</small> in class of <small>_____</small> <small>RANK CLASS SIZE</small>	<small>_____</small> in class of <small>_____</small> <small>RANK CLASS SIZE</small>
Transcript or Academic Record	<input type="checkbox"/> ENCLOSED <input type="checkbox"/> WILL BE SENT	<input type="checkbox"/> ENCLOSED <input type="checkbox"/> WILL BE SENT	<input type="checkbox"/> ENCLOSED <input type="checkbox"/> WILL BE SENT

*Please put here the number representing the quality of your performance (final grade point average, point total, state examination result, etc.). In addition to a number, you may also put here any classification label applied to that number (cum laude, high honors, assez bien, vollbefriedigend, etc.)

** Please put here the official rank of the quality of your performance as compared to others in your class, examination group, etc. If you do not have an official rank, please give your best estimate in the box and submit a brief description of how you estimated that rank.

5. If you are qualified to practice law (admitted to the bar), please provide the name of the jurisdiction (state, country, etc.) and your year of admission. _____ If you are not qualified to practice law, have you completed all the academic (university based) legal education requirements necessary to take the bar examination in your country? _____ If your answer is "no," when do you expect to complete those academic legal education requirements? _____
6. If your answer is "yes" to any of the following questions, attach a statement giving full details. (a) Were you ever dismissed or placed on academic probation or subjected to serious disciplinary action at any university or law school? _____ (b) Have you ever been convicted of a criminal offense (other than a traffic violation) or sentenced in a court-martial proceeding? _____ (c) Have you ever been disbarred, suspended from the practice of law, or censured for improper professional conduct? _____
7. If you are currently employed, please provide the name of the organization where you work.

8. Please review carefully the section on expenses and financial aid in the section entitled Admissions Process. Will you need to obtain financial aid from the Law School in order to attend? _____ If your answer is yes, please list the amounts (in U.S. dollars) you expect to have available for 2012-2013.
Personal Funds _____ Government support _____
Spouse's earnings _____ Other (please describe) _____
Other support from family _____ Total _____
9. If you have applied for admission to the Law School in a prior year, indicate the approximate date of that application and the degree program. _____
10. Occasionally our students, graduates, and student organizations ask for the names and addresses of admitted applicants so they can communicate with them about the Law School. Do we have your permission to provide this information?
11. Please indicate how you will pay the \$75 application fee:
 credit card payment at <http://www.law.uchicago.edu/prospective/llm/applicationfee>
 enclosed check or money order payable to the University of Chicago
 payment through the LSAC LLM Credential Assembly Service
12. Our website has a Basic Information form (<http://www.law.uchicago.edu/prospective/llm/basicinfo>) which you must complete and submit electronically before you send us your application materials. When you submit that form you will receive an acknowledgement statement which will contain a BIF code. Please enter that code here. _____ Applications will not be processed without a BIF code.

I hereby certify that the information I have provided on this application form and any enclosed materials is true and complete. I understand that it is my obligation to notify the Admissions Office immediately if there are any changes in the information I have provided in this application.

Date _____ Signature of Applicant _____



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Application Materials Form SEPTEMBER 2012 ENTERING CLASS

Please complete this form and submit it with your other application documents. The first six items on the list below must be submitted with your application package. Your responses to the check list below will be used by our office to determine if and when your application materials are complete. When the materials are complete, your application will be submitted to the Graduate Studies Committee and an email notification will be sent to you.

Name (please supply it exactly as it appears on your passport--we will use your passport name as it appears below to create your application file and later prepare visa documents for you, if necessary):

FAMILY NAME/SURNAME

FIRST OR GIVEN NAME

MIDDLE NAME

If there is another name for you which may appear on some of your documents, please supply it here:

enclosed	will be sent	item
<input type="checkbox"/>		Application for admission
<input type="checkbox"/>		Application fee of \$75: printed online credit card payment receipt or check payable to the University of Chicago. Fee waivers are not available. Applications without fee payments are not processed.
<input type="checkbox"/>		This Application Materials Form
<input type="checkbox"/>		Description of your academic and professional background in the form of a resume
<input type="checkbox"/>		Statement of your academic interests and career plans
<input type="checkbox"/>		English Language Proficiency Form
<input type="checkbox"/>	<input type="checkbox"/>	Photocopy of the TOEFL or IELTS report or a paper copy of your TOEFL Electronic score report if required and available.
<input type="checkbox"/>	<input type="checkbox"/>	Please indicate if your transcripts (with certified translations) are enclosed or will be submitted. Note that you may not use the LSAC LLM CAS if you are submitting paper application materials.
<input type="checkbox"/>	<input type="checkbox"/>	Recommendation letter from (enter name below):
<input type="checkbox"/>	<input type="checkbox"/>	Recommendation letter from (enter name below):
<input type="checkbox"/>	<input type="checkbox"/>	Recommendation letter from (enter name below):
<input type="checkbox"/>	<input type="checkbox"/>	Recommendation letter from (enter name below):

When you submit your materials, please keep in mind the following points:

1. If possible, please use staples, rather than paper clips, to attach together the multiple pages of any documents such as the application or the statement of your academic and career interests.
2. Do not put any of your materials in a binder or enclose them in clear plastic covers. Our application file folders will not hold these items so we have to remove them when the application is received.
3. Try to keep the number of envelopes you submit with your application to a minimum. We realize that your recommendation letters and academic records may be submitted in sealed envelopes. It is not necessary, however, to submit anything else in a separate envelope and certainly not a sealed envelope. Every extra envelope we have to open takes time and, perhaps more importantly, adds to the amount of unnecessary paper used in the process.



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English Language Proficiency Statement

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The Law School requires that all applicants must take the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System (IELTS) within two years of the date of their application. A minimum total score of 104 overall on the TOEFL is required. Only the Internet-based version of the TOEFL may be used. Minimum required scores on the IELTS are an overall score of 7 and sub scores of 7 each. Applicants will not be offered admission if their TOEFL or IELTS scores do not meet these minimum standards. Most admitted LL.M. applicants will have substantially higher scores.

The above English language tests will not be necessary if the applicant's situation is described by the statement associated with box 1, 2, or 3 below.

Name _____
FAMILY NAME/SURNAME FIRST OR GIVEN NAME MIDDLE NAME

My native language is _____

Please check the appropriate box for you below and supply the requested information. Please note: you must check one of these five options. **Waivers of this requirement are not granted.** International students in the LL.M. Program are given one-third additional time on their Law School examinations. However, if those students have requested and been granted a waiver of the TOEFL or IELTS examinations (options #2 or #3 below), they are expected to take their Law School examinations in the same time period as native English speakers.

1. My native language is English and my legal education at the university level was conducted in English in an English-speaking country.
2. Within the period of five years prior to the date of this application, I have been a full-time student for at least one year in a university legal academic program conducted entirely in English in one of the following countries: the United States, the United Kingdom, Ireland, Australia, New Zealand, Canada (English medium universities) or South Africa (English medium universities).
3. My native language is not English but my legal education at the university level was conducted entirely in English in one of the following countries: India, Pakistan, the Philippines, Hong Kong or Singapore, and I have attached a statement from an official at my university verifying that English was the medium of instruction.
4. I have taken or will take the TOEFL and have arranged to have my scores sent through the LSAC LL.M. Credential Assembly Service (the institutional code for LSAC is 8395) or sent directly to the Law School by the Educational Testing Service (the University's institutional code is 1832 and the Law School department code is 03.) Please include a photocopy of your TOEFL report in your application materials if you have already received your scores. Please indicate here the date of your most recent TOEFL exam or the date you expect to take the test: _____
5. I have taken or will take the IELTS and have arranged to have an official IELTS score report sent directly to the Law School. On the IELTS Test Application Form, supply the following information: Name of Person or Department - **LL.M. Admissions Office**; Name of Institution - **University of Chicago Law School**; File/Case Number - **leave blank**; and Address - **1111 E. 60th Street, Chicago, IL 60637**. Please include a photocopy of your IELTS score report with your application if you have already received your test results.

Please indicate here the date of your most recent IELTS exam or the date you expect to take the test: _____



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Recommendation for Admission to the LL.M Program

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To the Applicant:

Please print your name below and sign one of the two following statements before presenting it to the person writing a recommendation.

APPLICANT'S FAMILY NAME

FIRST OR GIVEN NAME

I waive my right of access to this recommendation letter and understand that I will not be able to see it under any circumstances.

SIGNATURE

I do not waive my right of access to this recommendation letter.

SIGNATURE

To the Person Writing the Recommendation:

The applicant named has applied for admission to our LL.M. Program and by giving this form to you is requesting a letter of recommendation. The Graduate Studies Committee has frequently found such letters to be helpful in selecting the best candidates from a large group of well-qualified applicants. Each year we review about 800 applications for 65 positions in our program. The Committee would welcome your frank comments concerning the applicant's intellectual strengths and weaknesses. The applicant has been asked to give you a copy of the statement submitted with the application describing his or her academic interests and career plans. If you have known the candidate in an academic situation it would be helpful if you could draw qualitative comparisons between the applicant and other students you have taught. A prompt reply in a sealed envelope given to the applicant, or, if you prefer, mailed directly to the above address, would be appreciated since action on this application will normally be deferred until your letter is received. Please attach this form to your letter.

Please print name of recommender:

Please print e-mail address (if available) of recommender:
